

# CHF Education Ratio 2007



# CHF EDUCATION RATIO

**JUNE 2007**

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**HOLY FAMILY GENERALATE  
MANNUTHY, THRISSUR - 680651**



Holy Family Generalate  
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Dear Sisters,

The 16th General Renewal Synaxis discussed in detail the various apostolates of our Congregation and it is one of the decisions of the synaxis to form the Education Ratio. As a result of the efforts of the committee appointed for the same under the leadership of Sr. Vijaya, the General Education Councillor, the renewed Education Ratio is being formulated. I hope that the Ratio will be helpful to mould teachers committed to the eternal values of Jesus, the great Teacher and to transform the fields of activity into the fields of witnessing. May the Holy Family bless us so that the modern education scenario, filled with opportunities for good as well as challenges and obstacles be empowered and become sources of 'Knowledge of God' as envisaged by our Blessed Mother and S.D. Pithavu!

Sr. Annie Palathingal CHF  
Superior General  
June 8, 2007

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## CHF EDUCATION RATIO

### Preface

The Second Vatican Council's proclamation on Christian Education is ever a guideline for educationists. "True education aims at the formation of the human person in the pursuit of his ultimate end and of the good of the societies of which, as man, he is a member, and in whose obligations, as an adult, he will share". (GE No. 1) Realizing the urgent need of the society around the Congregation of the Holy Family founded in 1914, stepped into the field of education in its initial stage itself. The growth of this apostolic field was amazing due to the support of the Church authorities and the local people. It completes almost a century: it is the duty of the authorities as well as all those who are working in this apostolate to renew this field from time to time, empower it and regenerate it with a new fervour leading all towards God. The apostolic letter 'Consecrated persons and their mission in schools' states that 'the education commitment for consecrated persons is a vocation, a choice of life and a path to holiness' (CPMS. No. 30). CHF Education Ratio is constituted as a help for carrying out this mission.

### 1. CHF LIFE PRINCIPLE

#### 1.1. Identity

CHF identity is to live deep communion with God from contemplative prayer and meditation of the Word of God and to imbibe the spirit of the Holy Family and fraternal love, thus be deeply committed for families and destitutes.



## **1.2 Goal**

Identifying with the crucified Jesus, experiencing the beatitude of the Cross, offering ourselves as a living sacrifice acceptable to God and sharing the compassionate love to all, CHF's should be one with the Trinitarian communion.

## **1.3 Commitment**

Therefore in all our deliberations, decisions and actions we commit ourselves to accept only that leads us to perfect communion with the crucified Lord, to the spirit of Holy Family and to fraternal love, and reject all that lead us away from our goal and to lead a life of penance and asceticism.

## **1.4 Charism**

Being hidden in the Holy Trinity and identified with the crucified Lord, live the beatitude of Mercy

## **1.5 Mission**

It is to lead the whole humanity into Trinitarian Family participating in the redemptive mission of Christ, the crucified and achieving reconciliation of families through compassionate love.

# **2. EDUCATION APOSTOLATE**

## **2.1. AIM OF THE EDUCATION APOSTOLATE**

The church whom Jesus entrusted the divine mission to proclaim the mystery of salvation to all and restore everything in Him executes the same in a very efficient way through education apostolate. It is a very good means for family apostolate.

'Through students to families'. The educational field provides a golden opportunity to build up families in intimate union of love and life. (F.C.17)

## **2.2. VISION OF THE FOUNDRESS**

Realizing that the education of women is indispensable for the uplift of society, Mother Mariam Thresia entered the field of education apostolate with the basic goal of imparting knowledge of God. Her vision is to build up families living in holiness, reaching to them through students.

## **2.3 VISION OF THE CO-FOUNDER**

The vision of the Co-founder Fr. Joseph Vithayathil is to create a God centered, socially committed and well educated future generation and thus elevate the families to be self sufficient and establish a culture of peace where equality, freedom and love prevail.

## **2.4 CHF VISION OF EDUCATION**

Participating in the teaching ministry of Jesus and inheriting the charism of the Foundress and the Co-founder enable all who are related to our educational institutions to build better families and lead them to the salvific experience through integrated, qualitative, relevant and value (christian) based education. (16th General Renewal Synaxis Report p.72)

## **2.5 CHF MISSION OF EDUCATION**

The goal of our education apostolate is to participate creatively in



the teaching of Christ, the 'Guru' who taught the gospel of the kingdom of God (Mt.4/23) and who appealed to put on the new self which is created in uprightness and true holiness. (Eph. 4/23-24). True education is directed towards the formation of the human person in view of his ultimate goal. (GE No.1). The education that we give must be sufficient to mould good citizens loyal to society and nation.(C.L. 62)

CHF education must enable the students

- i) To mould themselves into moral and spiritual persons transcending all the experiences of life through the right disciplining of the minds and the intellect.
- ii) Persons who commit to the service of the fellow beings after having developed their own talents, accepting eternal values and new trends and developments of the day, must come out of our educational institutions.
- iii) Imbibing the basic rule of universal brotherhood arising from divine fraternity, our educational institutions must work towards the realization of God's kingdom of justice and peace, in unison with all people of good will.
- iv) Our education activities must have the power to push the marginalised-poor, oppressed, the side tracked, women and children-to the main stream of the society and thus to empower them with the realization of their humanity and integrity.

### 3. AIMS OF EDUCATION

#### 3.1. To give faith formation

- To develop gospel values in students
- To prepare them to design their lives on the foundation of 'knowledge' enlightened by living faith.
- To inculcate in them the basic attitude that everything is for good, and to endow them with an attitude of gratefulness.
- To enable the students to listen to the voice of God in silence and solitude and take decisions.

#### 3.2. To form integrated personality.

- To enable the students to appreciate and enhance the beauty of their own identity and thereby to become integrated and enlightened persons, being well aware of all the facets of global growth.
- To equip them to fulfil their responsibilities and duties being reconciled to God, to oneself, to neighbour and to nature, keeping up a pure conscience in this world of challenges and opportunities.

#### 3.3 To mould good families

- To convince the students that family is the basic school of training.
- To foster family spirit and fraternal love in students.



-To train the students to respect and honour their parents and teachers and to convince that educational institutions is their second home.

-To foster hardworking nature in students.

-To train the students of their role in making the family atmosphere joyful.

-To instill into them a deep awareness of the role of the responsibilities of both parents and children.

### **3.4. To develop social commitment**

-To create in students a sense of responsible citizenship assimilating compassionate love, the special charism of CHF, so that they eliminate the difference between the rich and the poor and work towards the realization of a society based on peace and justice.

-To deepen communion among the educational community (students, teachers, staff, parents and management CPMS 46) and thereby to promote eternal values and thus foster a 'holy family culture'.

-Train them to share the joys and sorrows of fellow beings and to foster universal brotherhood.

### **3.5. To develop peace culture**

-To enable the students to acquire adequate proficiency in the fields of Science, Technology, Politics, Social Sciences, Spirituality etc. and to grow in the culture of peace and life.

-To create an attitude in students that the whole humanity is

children of one father and thus treat everyone with tolerance, respecting the human personality and foster a life of communion.

### **3.6. To give special preference to the marginalized**

-To enable the marginalized students to become self sufficient by providing good and qualitative education and enhancing their human resources and thus bring them to the main stream of the society.

-To free the students from the slavery of inferiority complex and self contempt and make them mature and persons of self-esteem.

### **3.7. To make efforts for women empowerment**

-Awaken the hidden abilities, talents and responsiveness dormant in girls and prepare them to render their services in various fields.

-Give awareness about the capabilities, duties and rights of women and enable the student community to protect them.

### **3.8. To foster moral values through Mass Media**

-To enable the students community to deal with the media with a creative critical mind.

-Use mass media for the propagation of moral values.

-Inspire the individual vocational and social growth of students through extensive net workings and linkages with other educational institutions.



## **4. MEANS**

### **4.1. For faith formation**

- Send at least one teacher from each institution for faith formation training programme at least once in three years.
- Conduct three day retreat for teachers and students once a year.
- In order to promote faith life in the campus have statues of Saints, Crucifix, Pictures of Bible stories, Bible quotations etc. in the premises of the institution.
- Catechism and Moral science classes at least once a week must be part of curriculum. There must be Holy Mass and facility for confession once a month for Catholic Students.
- Prayer services must be held on special occasions.
- Speeches, role plays etc. on eternal values such as Truth, Justice, Love and Freedom must be conducted once a term.
- Help the students personally to accept the struggles of their life in the light of faith in God. Thus save them from suicide and greed.
- Enable the students and teachers to share their faith experience during prayer service and catechism and moral science classes.
- Observe silence day at least once a year
- Foster vocations to priesthood and religious life through prayer, exemplary life, classes and individual contact.

### **4.2. For the formation of integrated wholesome personality**

- Provide yoga and meditation classes to help the students to grow in interiority and concentration and thus to have self awareness and to discover oneself.
- Give classes occasionally on subjects like self-esteem, personality development, communication skill, good manners, cleanliness, environmental studies etc.
- Give awareness classes yearly on topics like alcoholism, drug addiction, sex, suicidal tendency etc.
- Find out students who have aptitudes in speech, music, poem writing, story writing, Essay writing etc. and divide them into groups and give training and encouragement.
- There should be facility for counselling in all our institutions. A room should be set apart for the purpose. Two trained full timers should be there in our High Schools/Colleges of which one must be a CHF sister.
- Basic counselling courses should be organized for teachers on province basis. All teachers should participate in the same.
- In order to give a proper social orientation the associations like AICUF, DCL, Holy Child Hood, Jesus Youth, KCSL, Christeen etc. should be active in every institution.
- According to the taste/aptitude divide the students into different groups and give them classes on work experience every week (gardening, tailoring, embroidery etc.)
- Organize competitions on sports, games and cultural activities



at school/college level at least once a year and encourage the winners giving prizes.

#### **4.3. To build up good families**

- Organize awareness classes for parents and students at least once a year on their duties and responsibilities and their share in making the family life happy and joyful.

- Celebrate Father's Day (June 20), Teacher's Day (September 5), Principal's Day, Founder's Day and Heavenly Patron's Day in a befitting manner.

- Commemorate the birth days of teachers and students and other important days.

- Congratulate them, on their success and achievements both personally and publically.

- Organize group activities, group sharing, out reach programme etc.

- Make available publications and films on good families to the students.

- Make available FAMILY BULLETIN published from FATRI available at as many houses as possible

- Teachers should visit the families of the students and help them in their problems.

#### **4.4. To foster social commitment**

- Arrange classes at least once a year for our students to help to foster love and concern towards the suffering and downtrodden

in the community.

- Give opportunities to teachers and students to visit homes for the aged, orphanages, prisons, hospitals, rehabilitation centres etc. at least once a year.

- Arrange classes twice a year to help the students to be aware of the injustices and inequalities of the modern society and enable them to grow in love, unity and responsibility.

- Educational community should be alert to awake and act in natural calamities and disasters so as to participate in universal brotherhood.

- Give awareness about the danger of luxury.

- The authorities take an evaluation once a year from the educational community regarding functioning of the institution, teachers, office work etc.

#### **4.5. To develop a peace culture**

- Organize classes for teachers in order to help them acquire current knowledge in scientific, technical, social, political and spiritual topics.

- Provide opportunity for parents, students and teachers to meet together in the schools once a year.

- Every teacher should visit the families of the students entrusted to them and submit a report to the headmistress/principal at the end of the year. The headmistress/principal should render the



necessary help for house visits.

- Use the school building for non-formal education after the school hour.

- Activate the career guidance cell in order to help the outgoing students to find possibility of jobs.

- Conduct a one-day-programme for teaching staff and non teaching staff including their partners and their children once in three years.

- Proper knowledge about other religions should be given to students once a year through enlightened resource persons.

- Encourage celebrations of important local and national festivals (Onam, Independence Day, Republic Day etc.) which can encourage communal harmony.

- Foster love in students towards the Motherland and its culture.

#### **4.6. To provide special concern for the marginalized**

- Arrange hostel facilities for the weak, disabled children from under developed areas and children who are thrown out from the main stream of the society.

- Find out capable children from the weaker sections and prepare them for higher studies and a few for political leadership.

- Raise the standard of education of the marginalized through remedial coaching, special tuition in weak subjects etc.

- Arrange programmes to develop self-confidence and self-esteem in the students at least once a term.

- Keep aside at least 2% of management seats for such students.

#### **4.7. For the empowerment of women**

Observe International Women's Day (March 8) and Mother's Day (2nd Sunday of May). Give awareness classes on subjects like greatness of womanhood, its relevance, dignity of women, exploitations of women etc. on such occasions.

- Raise the standard of education of girls who are physically, socially, and intellectually challenged giving admission, special training and assistance to them.

- Raise the standard of education through informal education in places where possibility for women education is comparatively less (mission regions).

- Provide hostel facilities for girls

- Give training to them to find self-employment

- Help women to solve the current problems that women face through discussions and seminars.

#### **4.8. For the good use of Mass Media**

As a part of mass media education arrange an audiovisual room in every educational institution to help the students to use media for value education. T.V., Tape recorder, CD, LCD, OHP, Slide projector etc. which are necessary for this should be arranged in this room.

- Make use of the service of our printing press for mass media education and value based education.

- Make computer learning compulsory in our institutions.



-To save deteriorating modern generation of youth from the excessive influence of Media.

-Provide opportunities in our institutions for creative and critical evaluation of films and other media.

-Develop reading and thinking habit in our students through book review, film review, music album etc.

-Have good pictures, thoughts and small poems exhibited on the walls of our institutions.

## **5. ADMINISTRATION**

### **5.1. Superior General**

Superior General is the patron of all the educational institutions of the congregation.

1. She gives general animation keeping in view the charism of the congregation.

2. She approves the action plan prepared by the General Education board in accordance with the suggestions of the Diocesan Regulatory Council.

3. She evaluates the activities of the educational apostolate of the whole congregation once in six years through the councillor in charge of the educational apostolate.

4. She is responsible to execute the education ratio of the congregation constituted in view of the needs and of the provinces, the decisions of general synaxis, Government rules etc.

5. The authority to deal with the problems arising from unexpected situations lies in the Superior General.

### **5.2. Provincial Superior**

1. Provincial Superior is responsible for the effective functioning of the educational institutions in the province.

2. Executes the Education Ratio in the province.

3. Approves and coordinates the action plan of the provincial education board.

4. Provincial appoints the local Manager and teaching and non teaching staff in consultation with their council.

5. Appoints two trained full timers for family apostolate at least in High Schools and colleges. One of them should be a CHF Sister.

6. She will see to the transfer formalities of the lay staff and sister staff. The teaching and non-teaching staff may be transferred at any time. Due consideration may be given to lay staff who have completed 50 years of age.

7. She renders all the help to the heads of the Institutions to follow strictly the Government rules and the policy of the Congregation.

8. Provincial has the authority to give "Show cause notices" to teaching and non-teaching staff, if needed.

9. Before starting new educational institutions Provincial Superior should apply to General Council and get permission in writing.



10. The Canon Law to get permission from the local Bishop before starting any educational institution (CCEO Canon 437&2) shall be strictly followed.

11. The certificate which acknowledges the minority community status of the institution shall be obtained.

12. Sisters working in the education fields shall be encouraged to pass various qualifying examinations.

13. Before the appointment of the heads of the institutions proper orientation and training shall be given to them.

14. Sisters who serve in the education field continuously for 10 years shall be given opportunity for spiritual renewal for one year. It is desirable for such to take leave and work for family apostolate.

15. The teachers of the aided schools retire as per the rules of the current Government. The maximum retirement age of un-aided school/college is sixty five.

16. The corporate manager of the educational institutions of the province must be the Provincial or her representative. If the corporate manager is the representative of the provincial she is obliged to carry out her duties according to the suggestions of the Provincial.

17. Renovate with basic facilities our schools which are dilapidated.

18. The Provincial Superior should make arrangements for internal audit in H.S.S., Colleges and parallel colleges.

19. The Provincial Council is responsible for the economic self-sufficiency of the institution and they have to suggest ways and means to solve economic problems.

### **5.3. Councillor for Education (General/Provincial)**

1. She prepares plans for the efficient running of the educational institutions in consultation with the Superior General/ Provincial

2. She gives inspiration to the Educational Institutions to function according to the charism of the Congregation.

3. She visits the Institutions occasionally and helps for the smooth functioning of the institution.

4. Organizes courses and seminars for teaching and non-teaching staff every year.

5. Details regarding all our Educational Institutions shall be computerised and kept in the Generalate and Provincilates.

### **5.4. Principal / Head Mistress**

1. Principal/ Headmistress runs the institution as per the policy of the congregation

2. Makes plans for keeping up a healthy, personal relationship among the staff members, students and their families and executes them.

3. She organizes the entire functioning of the institution, (supervises and reviews.)

4. The Vision-Mission statement of the institution shall be written and exhibited in the institution. It shall be explained to the



students, teachers and parents in the beginning of the year.

5. She prepares and submits the annual plan and budget in the beginning of the academic year.

6. She convenes the meeting of the staff members once a month, shares common interests and plans for the effective functioning.

7. Principal/Headmistress takes important decisions regarding the institution in consultation with her assistant and the local superior.

8. Sister staff shall gather together at least once in a term under the leadership of the Headmistress/Principal. On such occasions topics like 'Good-Shepherd', 'Good Mother', 'Compassionate Love' etc. can be discussed and reflected upon and experiences can be shared.

9. Headmistress/Principal has the responsibility for making Catechism and moral Science classes efficient in the respective schools/colleges, according to the suggestions of the catechetical centre of the diocese.

10. Before going on a transfer Principal/H.M. should hand over the following documents.

Education Ratio

Audit Report of previous three years

Admission Register

Attendance Register

Acquittance Register

Budget prepared for the current year

Bank Accounts

Property documents

List of the benefactors of the institution

Record of the traditions

All other important documents of the Institution

Chronicle

11. There shall be a spiritual councillor for the spiritual management of the institution and a legal advisor for legal matters.

12. The audited report of the income and expenditure of the institution is to be submitted to the Provincial Council every year.

## 5.5. Education Board

### General Education Board

A general education board shall be constituted to coordinate the activities of the Education apostolate of the congregation. The following are its members

1. Superior General-President

2. General Education Councillor-Vice President

3. Provincial Education Councillors-Members

General Education Board meets and prepares a common plan for 3 years and guide lines for each year and submit to the General Council



for approval. They meet twice a year, evaluate the activities of the educational field of the congregation and give suggestions.

### **PROVINCIAL EDUCATION BOARD**

1. Provincial Superior-President
2. Provincial Education Councillor-Vice President
3. Corporate Manager
4. Representatives

- a) College Principal
- b) Parallel College Principal
- c) Headmistress (H.S.S., H.S., U.P. or L.P.)
- d) Staff (H.S.S. (1)., (H.S. (1), U.P.(1), L.P. (1)
- e) English Medium Headmistress
- f) Non-teaching staff { College (1), H.S.S. (1), H.S. (1) }

### **LOCAL EDUCATION BOARD AND FINANCE COMMITTEE**

A Local Education Board and Finance Committee shall be constituted for the efficient running of each educational institution. This board assembles once in 4 months and discusses the important matters regarding the institution and takes the necessary decisions.

#### **Members of Local Education Board:**

1. Local Superior
2. Principal/H.M.
3. Vice Principal/Asst. H.M.
4. Office Superintendent (College)/Clerk (School)
5. K.G. Representative

### **Finance Committee**

1. Local Superior
2. Principal/H.M.
3. Vice Principal/Asst. H.M.
4. Superintendent/Head Clerk
5. Treasurer of the convent

In the month of April along with the income and expenditure account of previous year, the budget for the new year should be submitted.

### **ADMISSION**

**School:** Admission may be given irrespective of caste and creed.

All Catholic children and children belonging to other Christian denominations having basic qualification as per the Diocesan Regulatory Council shall be given admission.

Special consideration should be given for the following:

- Children from the neighbouring locality
- The poor local students
- Dalit children
- Marginalised children
- Children of the staff

Admission tests at Nursery level should be avoided. It is desirable to limit the maximum number of students in a class at 50.

**College:** Before starting admission in college, local education board of the college meets and takes decisions regarding the admission of



the students within the limits of rules of the university. There shall be clear and transparent norms for admission of catholic students. Weightage can be given to the following matters.

- a) Merit-minimum mark
- b) Participation in religion classes
- c) Participation of students and their parents in Catechism and organization activities

### **PARENT-TEACHER ASSOCIATION (P.T.A.)**

#### **Objectives:**

- To maintain a good rapport among the parents, teachers and management and to improve and raise the academic standard of the students.
- Give assistance and advice to the authorities of the institution which moulds the ideal citizens of the country.
- PTA shall aim only education beyond consumerism, communalism and party politics.
- PTA shall not interfere in the administration of the institution
- PTA shall not collect any fund for the institution without the permission of the school authorities.
- Each member of PTA shall submit to its constitution
- Donation shall not be accepted for admission in our institution
- As the grant from the Government is insufficient for the aided schools, it is suggested in the common direction of the Syro Malabar Church in Kerala ( Prot No. 902/2006 dated October

6, 2006) to organize matters for the efficient running of the educational institution through the cooperation of PTA and general public. Therefore, PTA is expected to make arrangements for the economical sufficiency.

-People responsible have the duty to write and keep the income and the expenditure accounts properly and to maintain transparency in the money transactions. The accounts of the amounts collected through the cooperation of the public is to be submitted to the concerned.

-For the maintenance of the aided educational institutions, 30% of the salary of a month can be collected from the teachers every year.

-When new teachers are appointed the management can take the salary of the first month for the development of the school.

In unaided institutions P.F./Voluntary P.F. is to be instituted for permanent staff

### **APPOINTMENT - STAFF**

In Aided schools appointment is done according to the following regulations.

- Make sure of the quality-quality is the important norm.
- Good character and conduct
- Aptitude in the teaching profession. It can be proved through written examination and interview.
- Preference can be given to Catholics.



-Priority can be given to those who have imbibed Christian values and are of exemplary personality.

-Not more than one teacher of the close relative of sisters and others shall be appointed in the same management.

-The teacher and the management shall sign in specially prepared service condition form.

-Only girls who have not passed S.S.L.C. shall be appointed as Last Grade Staff.

-Competitive tests on General/Provincial level can be conducted to assess the merit.

-Only those who have acquired minimum marks in the tests can be appointed.

### **PRIVATE INSTITUTIONS (Unaided)**

The list of the newly appointed staff members of private schools and parallel colleges shall be given to the provincial. Those who are appointed in the private institutions shall have one year probation period and two years temporary appointment period. Those who have satisfactorily completed the above three years shall be given permanency of job.

According to the common directives received from time to time salary and gratuity are given. The staff members who have served two years continuously are eligible for vacation salary. Provident Fund shall be started for those who have completed probation period.

### **Minimum salary in unaided educational institutions**

Peon, Ayah	Rs. 1500/-
Clerk	Rs. 1500/-
Nursery Teacher	Rs. 2000/-
L.P.Teacher	Rs. 3000/-
U.P. Teacher	Rs. 3000/-
H.S./ Parallel college Teacher	Rs. 3500/-
H.S.S./College Teacher	Rs. 4000/-
Festival Allowance	Rs. 500

(Once a year)

Vacation salary and increment are to be given for the teachers of parallel college and unaided institutions.

The above rates are to be examined in three years and revised if necessary. They can be granted maternity leave without salary. If the period of maternity leave and vacation are the same at least one months salary is to be given. ( For those who have served at least two years continuously)

The following pay scale (minimum) should be enforced in unaided educational institutions.

### **HOSTEL/ BOARDING HOUSE**

Provincial council appoints sisters who are spiritual, mature and has leadership qualities as wardens in consultation with the local superiors and Principal/H.M.. Our hostel/boarding houses are under the



management of the Superior and the Principal/H.M.. However the immediate charge and the control of the inmates lie on the hostel warden/boarding sister. Students from different parts of the country live harmoniously under the loving care of the hostel warden/boarding sister. The students must feel ~~that~~ our hostels and boarding houses as homes giving character formation and protection. The hostel warden/boarding sister must be vigilant to unite the students coming from different families and social backgrounds and enable them experience the fatherhood of God and the brotherhood of all mankind.

Our hostel students shall be in the forefront in moral consciousness. They should be helped to practice the values like faith, love, truthfulness, simplicity and hard work in life through various means. They shall strictly obey the hostel/boarding rules, regulations and the time schedule. Proper attention shall be given to their faith formation. Catholic students are expected to attend Holy Mass daily. They should be earnest in the frequent reception of sacraments.

#### **Hostel Warden/Boarding Mistress**

- No other heavy responsibilities shall be given to those who are in-charge of the hostel
- She should be guided by the Christian values in her dealings with the students.
- She should foster in the students the sense of belonging, being loved, wanted and needed.
- She should foster the family spirit and fraternal love in them.

-Hostel Warden/Boarding Mistress should hand over the income and expenditure account to the superior at the end of the academic year.

-The local superior is responsible for the maintenance of the hostel/boarding house

#### **Hostel/Boarding Fees**

-Parity of fees should be maintained in our Holy Family Hostels/ Boarding houses.

-Food shall be nutritious. The money allotted for food should be used for the same purpose.

### **6. EXECUTION AND EVALUATION OF CHF EDUCATION RATIO**

The Education RATIO approved by CHF General Council shall be enforced in the Congregation from June, 2007.

A three member committee appointed by the Provincial council shall visit the educational institutions under the leadership of education councillor once in three years and get the evaluation of the execution of the Education Ratio and submit it to the General Council. The General Education Board makes future plans in the light of this report.



## **Conclusion**

“Our dream is to build a new India where each child should be given real education, the marginalized be empowered and the society should be transformed by education system” (CBCI Final Statement,

15 February, 2006)

To realize this beautiful dream of the Church, CHF joyfully offers her humble share. May Jesus, Mary and Joseph, the Patrons of the Congregation, Blessed Mariam Thresia our foundress and S.D. Joseph Vithayathil the Co-founder, shower blessings upon us in this great venture!

Ref:-

GE: Gravissimum Educationis

CPMS: Consecrated Persons and their mission in schools

FC: Familiaris Consortio

CL: Covenant of Love

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**“The educational commitment  
for consecrated persons is a vocation,  
choice of life and a path to holiness.”  
(CP : 30)**



**Holy Family Publications**

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