



**UNIVERSITY OF CALICUT
DIRECTORATE OF RESEARCH**

No. 27067/RESEARCH-E-ASST-3/2014/Admn

Calicut University.P.O

Dated: 26.04.2025

From

The Director of Research

To

The Heads of the Departments/ The Heads of Research Centres.

Sir/Madam,

Sub:- Ph.D. Preliminary Qualifying Examination, July 2023 and December 2023 – conduct of examination of Paper II Elective, Centralised Valuation Camp and Viva-Voce -permission granted- guidelines implemented - intimated.

Ref:- 1. University Order No.2687/2025/Admn dated 17.02.2025.

2.U.O.No. 6315/2025/Admn dated 24.04.2025

As per the University Order referred to as (1) above, sanction has been accorded by the Vice Chancellor to authorise the Heads of the Departments/ Heads of Research Centres concerned to conduct the examination of Paper II Elective and to conduct the Centralised Valuation Camp and Viva Voce in respect of Ph.D. Preliminary Qualifying Examination, July 2023 and December 2023, and to forward the consolidated mark list to the Directorate of Research, so as to issue Pass Memo to the successful candidates. A new guide line has been approved for the smooth conduct of examination and evaluation of Ph.D PQE July 2023 and December 2023 vide University Order under reference (2).

You are, therefore, requested to comply with the directions issued in this regard, initiate necessary steps to conduct the examination and evaluation camp at the earliest and to forward the consolidated mark list to this office on or before 15.07.2025. The guidelines, the format of consolidated mark list and the format of remuneration bills in r/o PhD PQE July 2023 and December 2023 are forwarded herewith.

Yours faithfully

Sabu V.V

Deputy Registrar

(For The Director of Research)

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UNIVERSITY OF CALICUT

Abstract

Directorate of Research- Ph.D. Preliminary Qualifying Examination July 2023 and December 2023- Guidelines for the conduct of examination of Paper II Elective and the conduct of Centralised Valuation Camp and Viva-Voce - Implemented- Orders issued.

Directorate of Research

U.O.No. 6315/2025/Admn

Dated, Calicut University.P.O, 24.04.2025

Read:-1. University Order No.63/2025/Admn dated 01.01.2025

ORDER

As per the University Order read as (1) above, the decision of the Academic Council (vide Item No.I.1 of the meeting held on 06.02.2024) to conduct Ph.D Preliminary Qualifying Examination as internal examination was made applicable with retrospective effect from the Ph.D Preliminary Qualifying Examination July 2023.

2. The examination of Paper I Research Methodology and Paper III Research and Publication Ethics of Ph.D PQE July 2023 and December 2023 were conducted on 11.06.2024 and 12.06.2024 respectively.

3. Under these circumstances, Sanction was accorded by the Vice Chancellor to implement the guidelines for the conduct of Paper II Elective as internal examination and the conduct of Centralised Valuation Camp and Viva Voce of Ph.D. PQE July 2023 and December 2023 as follows.

GUIDELINES FOR THE CONDUCT OF EXAMINATION, VALUATION OF ANSWER SCRIPTS AND VIVA-VOCE OF Ph.D. PRELIMINARY QUALIFYING EXAMINATION JULY 2023 AND DECEMBER 2023.

A. Conduct of examination of Paper II Elective of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023.

A.1. The Heads of the University Departments/Research Centre shall make arrangements for the conduct of the examination of Paper II Elective of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023 as an internal examination. The syllabi of the Elective papers have already been prepared by the Supervisors and approved by the chairpersons of the Board of Studies (PG) concerned.

A.2. For the conduct of the examination of Paper II Elective of Ph.D. PQE July 2023 and December 2023, the question papers (maximum mark: 70 and duration of examination: 3hrs) shall be prepared by the Research Supervisors concerned with the approval of RAC (Research Advisory Committee)

A.3. The examination of Paper I Research Methodology and Paper III Research and Publication Ethics of Ph.D. PQE July 2023 and December 2023 have already been conducted on 11.06.2024 and 12.06.2024, respectively.

B. Evaluation of answer scripts and conduct of viva-voce in respect of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics of Ph.D. PQE July 2023 and December 2023.

B.1. The Heads of the University Departments/Research Centres are authorised to conduct the Centralised Valuation Camp for script evaluation and viva voce in respect of Ph.D. Preliminary Qualifying Examinations (all papers), July 2023 and December 2023, and to forward the consolidated mark list to the Directorate of Research, so as to issue Pass Memo to the successful candidates;

B.2. Heads of the Departments/Heads of Research Centres concerned are authorised to appoint the senior-most Research Guide as the Chairperson of the Centralised Valuation Camp;

B.3. The Supervising Teachers shall prepare the Panel of Examiners, consisting of 5-10 members from outside the research centre with 7 years of teaching experience, for the evaluation of answer scripts and conduct of viva-voce of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics in respect of each candidate;

B.4. The RAC (Research Advisory Committee) shall nominate one examiner for each candidate for the evaluation of answer scripts and conduct of viva-voce of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics from the panel prepared by the Supervising Teachers;

B.5. The evaluation of answer scripts and conduct of Viva-voce for Paper III 'Research and Publication Ethics' of the candidates who are exempted from course work for the other two papers, shall be arranged by the Chairperson of CV Camp, by appointing any of the examiners from the panel of examiners approved for the Research Centre.

B.6. A double valuation (by supervising teacher and examiner nominated by the RAC) method shall be followed for the Ph.D Preliminary Qualifying Examination. The final marks granted will be the average of these two evaluations, rounded off to the nearest whole number. If the difference between the marks obtained in two evaluations is more than 15% of maximum marks, a third evaluation shall be conducted by another examiner nominated by RAC. In that case, the final marks will be the average of the marks of the third evaluation and the highest marks of the first two evaluations.

B.7. The answer scripts should be kept under the safe custody of the Heads of the University Departments/Research Centres for a period of one year from the date of publishing the results.

B.8. A minimum of 55% marks is required for passing the Preliminary Qualifying Examination. Also, the candidate should score a minimum of 55% marks in the written examination.

B.9. The mark distribution of Preliminary Qualifying Examination is given below.

Examination	Marks
Written Examination	70
Viva- Voce	10
Internal Evaluation	20
Total	100

B.10. The internal evaluation should take into account the attendance, seminar & presentations, and the general performance of the candidate. The distribution of 20 marks awarded on the basis of internal evaluation should be as follows.

Components	Marks
Attendance	5
Seminar and Presentations	5
Test Paper	10
Total	20

B.11. The marks of the internal examinations should be published on the Notice Board by the Heads of the Departments/ Heads of the Research Institutions, at least 10 days prior to forwarding mark list to the Directorate of Research;

B.12. The remuneration of external examiners (outside the Research Centre) for script evaluation is ₹100 for each paper and viva voce is ₹400 for each candidate.

B.13. The following documents should be submitted along with the bills claiming remuneration/TA/DA of the external examiners (outside the Research Centre) of the CV camps:

(i) Minutes of the RAC Meeting conducted for the approval of question papers of Paper II Elective and the nomination of examiners for script evaluation and viva voce. The name & designation, address and teaching experience of the nominated examiners of each candidate should be mentioned in the report.

(ii) Nominal roll of Ph.D. Preliminary Qualifying Examination July 2023/ December 2023.

(iii) Appointment letter issued to the examiners.

(iv) U.O.No.2687/2025/Admn dated 17.02.2025.

4.Orders are issued accordingly.

Sabu V.V

Deputy Registrar

To

1. The Heads of all Research Centres
2. The Heads of the Departments of all University Teaching Departments
3. The Deputy Registrar-I, Finance Branch

Copy to: PS to VC/ PA to Registrar/ PA to FO/ PA to CE/ Budget/ JD,KSAD

Forwarded / By Order



Section Officer





UNIVERSITY OF CALICUT

Abstract

Directorate of Research - Ph.D. Preliminary Qualifying Examination, July 2023 and December 2023 - Conduct of examination for Paper II Elective - Conduct of Centralised Valuation Camp and Viva-voce - Appointment of Chairperson - Payment of TA/DA and remuneration to external examiners - Sanctioned - Orders issued.

Directorate of Research

U.O.No. 2687/2025/Admn

Dated, Calicut University.P.O, 17.02.2025

- Read:-*
1. University Order No. 3098/2024 dated 22.02.2024.
 2. University Order No. 63/2025/Admn dated 01.01.2025.
 3. University Order No. 7863/2014/Admn dated 11.08.2014.
 4. University Order No. 16295/2024/Admn dated 25.10.2024.

ORDER

The Academic Council at its meeting held on 06.02.2024 resolved vide item number I.1 to approve the recommendation of the Research Advisory Council to conduct the Ph.D. Preliminary Qualifying Examination (PQE) entirely as an internal examination at the respective research departments or centres, following the modalities detailed below:

Research Methodology (Paper-1)

- The syllabus of the Research Methodology shall be prepared by the Chairman of the PG Board of concerned subjects.
- The question paper of the Research Methodology shall be prepared by the examiner appointed by the PG Board of concerned subjects.

Elective Paper (Paper-2)

- The syllabus of the Elective paper shall be prepared by the Supervisor with the approval of RAC.
- The question paper of the Elective paper shall be prepared by the Supervisor with the approval of RAC.

Research and Publication Ethics (RPE)

- The question paper of the RPE shall be prepared by the examiner appointed by the PG Board

of concerned subjects.

Valuation and Viva-voce

- The RAC shall nominate the examiners from the 'Panel of Examiners' prepared by the Supervising teachers for the conduct of evaluation and Viva Voce of each candidate.

2. The decision of the Academic Council was implemented vide the University Order read as first above.

3. As per the University Order read as second above, the decision vide Item No.1.1 of the meeting of the Academic Council held on 06.02.2024 was made applicable with retrospective effect from the Ph.D. Preliminary Qualifying Examination, July 2023. The examination for Paper I Research Methodology and Paper III Research and Publication Ethics of Ph.D. PQE July 2023 and December 2023 were conducted on 11.06.2024 and 12.06.2024 respectively. The syllabi of the Elective papers have already been prepared by the Supervisors and approved by the Chairpersons of the Board of Studies (PG) concerned.

4. Under the circumstances, sanction has been accorded by the Vice Chancellor for the following, in connection with the conduct of examination for Paper II Elective of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023, and evaluation of answer scripts and conduct of viva-voce in respect of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics of Ph.D. PQE July 2023 and December 2023:

(i) Conduct of examination for Paper II Elective of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023

(a) The question paper of the Elective paper shall be prepared by the Supervisor with the approval of RAC.

(b) The Heads of the University Departments/Research Centre shall make arrangements for the conduct of the examination for Paper II Elective of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023 as internal examination.

(ii) Evaluation of answer scripts and conduct of viva-voce in respect of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics of Ph.D. POE July 2023 and December 2023

(a) The Supervising Teachers shall prepare the Panel of Examiners for the evaluation of answer scripts and conduct of viva-voce of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics in respect of each candidate.

(b) The RAC shall nominate one examiner for each candidate for the evaluation of answer scripts and conduct of viva-voce of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics, from the panel prepared by the Supervising Teachers.

5. Sanction has also been accorded by the Vice Chancellor for the following:

(i) To authorise the Heads of the Departments/ the Heads of the Research Centres concerned to

conduct Centralised Valuation Camp for the evaluation of answer scripts of Paper I Research Methodology, Paper II Elective and Paper III Research and Publication Ethics of Ph.D. Preliminary Qualifying Examination July 2023 and December 2023, and conduct the viva-voce.

(ii) The evaluation of answer scripts and conduct of Viva-voce for Paper III 'Research and Publication Ethics' of the candidates who are exempted from course work for the other two papers, shall be arranged by the Chairperson of CV Camp, by appointing any of the examiners from the panel of examiners approved for the Research Centre;

(iii) To authorise the Heads of the Departments/ the Heads of the Research Centres concerned to appoint the senior most Research Guide as the Chairperson of the Centralised Valuation camp.

(iv) The Heads of the University Departments/ the Heads of the Research Centres shall forward the consolidated mark list to the Directorate of Research so as to issue pass memo to the successful candidates;

(v) Payment of TA/DA and remuneration to the examiners for the evaluation of answer scripts and conduct of Viva-voce as per the existing University rules;

(vi) To meet the expenditure on account of payment of TA/DA to the external examiners (outside the research centre) for attending Centralised Valuation Camp/conduct of Viva-voce from the Head of Account Part I Non-plan 03-2002-01 of the respective financial year;

(vii) To meet the expenditure on account of payment of remuneration to the external examiners (outside the research centre) for evaluation of answer scripts and conduct of Viva-voce from the Head of Account Part I Non-plan 84-2002-01 TA/Other Expenses-Examiners of the respective financial year.

6. Orders are issued accordingly.

Suresh V.B

Joint Registrar

To

1. The Heads of all Research Centres.
2. The Heads of the Departments of all University Teaching Departments.
3. The Deputy Registrar-I, Finance Branch

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