



UNIVERSITY OF CALICUT

Abstract

Directorate of Research - Revised Guidelines for Second Stage Ph.D. Admission Process - Implemented - Orders issued.

Directorate of Research

U.O.No. 7216/2025/Admn

Dated, Calicut University.P.O, 15.05.2025

- Read:-*1. U.O. No.18911/2022/Admn dated 06.10.2022.
2. U.O. No. 1300/2024/Admn dated 25.01.2024.
3. Minutes of the meeting of the Standing Committee on Courses & Research held on 25.03.2025.
4. Orders of the Vice Chancellor in the file of even no. dated 12.05.2025.
5. Orders of the Director, Directorate of Research in the file of even no. dated

ORDER

As per the U.O. read 1st above, the guidelines for Second Stage Ph.D. Admission Process 2022 was implemented. The general guidelines for Second Stage Ph.D. Admission Process were issued as per the U.O. read 2nd above.

The Standing Committee on Courses & Research at its meeting held on 25.03.2025, provided the recommendations on the matter of the weightage of interview marks for the Ph.D. Admission in the case of entrance exempted category of candidates, vide the reference cited 3rd above. The recommendations of the Standing Committee on Courses & Research were approved by the Vice Chancellor as per the reference cited 4th above.

The recommendations of the Standing Committee on Courses & Research were incorporated in the existing guidelines. Revised Guidelines for Calicut University Ph.D. Second Stage Admission Process is appended herewith.

Orders are issued accordingly.

Dr. Rajeev S Menon

Director of Research

To

The Heads of all University Teaching Departments and Principals of approved research centres.

Copy to : The Director, Directorate of Admission.

PS to VC / PA to PVC/ PA to Registrar/ JD, KSAD/ SF/FC.

Forwarded / By Order

Section Officer

UNIVERSITY OF CALICUT

(DIRECTORATE OF RESEARCH)

77502/RESEARCH-A-ASST-2/2022/Admn (I)

14.05.2025

GUIDELINES FOR SECOND STAGE Ph.D. ADMISSION PROCESS

1. DoA shall publish shortlists of Ph.D. entrance qualified & entrance exempted category candidates for Ph.D. admission every year.
2. The short-listed candidates should report at the desired research departments/ centres, against the notified vacancies as per Ph.D. Notification of each year, within 10 days from the publication of shortlist by DoA. (DoA shall also issue a press release for information of the shortlisted candidates).
3. The Research Departments/Centres should complete the Interview/Viva-voce for Ph.D. admission for the reported candidates within 15 days from the last date for reporting of the shortlisted candidates at the centre.
4. The Research Departments/Centres shall issue a press release as well as send individual emails to the reported candidates, to inform them about the date of Interview/Viva-voce.
5. As per the clause 4.10 of the Calicut University Research Regulations, an Interview/Viva-Voce shall be conducted by a duly constituted 'Department Research Committee' comprising of all the research guides in the Department concerned, in such a way that the candidates would be required to discuss their research interest/broad area of research. There is no need for presentation of the synopsis. The interview should assess whether:
 1. The candidate possesses the aptitude and competence for research.
 2. The research can be suitably undertaken at the research centre.
 3. The proposed research interest can contribute to new/additional knowledge.
 4. All the committee members need to assess the candidate and the average mark scored should be displayed on the notice board.

From the shortlisted candidates, which includes Ph.D. Entrance qualified and Entrance Exempted candidates, a ranklist will be prepared based on the procedure given below:

(a) The maximum marks for the selection process shall be 100, in the ratio of 70:30, respectively for entrance/NET Score and interview/Viva-Voce. Therefore, those who qualified the University entrance examination and those who qualified with NET score, the final selection in the interview may be decided on the above ratio, ie, 70% for the Entrance/NET score and 30% for the Interview/viva-voce.

(b) For the candidates form all other exempted categories (as per 4.2.1 to 4.2.5 and the NET qualified candidate prior to 2024 & without NET score) the maximum marks for the Interview shall be 100.

(c) All the candidates shall be ranked together in a single list on the basis of the marks awarded out of 100 as described above, for admission to the Ph.D. programme.

(d) If any student has NET score and Ph.D. Entrance score, then the highest score will be considered.

6. The Research Departments/Centres shall publish rank list of the interviewed candidates within 5 days from the last date for completion of Interview/Viva-voce.

7. The Research Departments/Centres shall inform the selected candidates that they can take admission at the Departments/Centres within 15 days from the publication of the rank list.

8. DoA Branch also shall issue a press release for the information of all candidates that the candidates listed in the rank list should take admission at the Departments/Centres within 15 days from the publication of rank list, clarifying that the rank list will expire after 15 days from the publication of rank list and that no further admissions shall be granted from the rank list.

9. The Research Departments/Centres shall follow reservation policy/roster for the selection of candidates from the rank list for Ph.D. Admission. The selection should be done considering the notified vacancies under each guide.

10. The Research Departments/Centres shall complete the PhD admission procedure of every year within 15 days from the publication of rank list. The Admission Committee shall verify the eligibility of the candidate and the original qualifying certificate of the candidate.

11. The Research Departments/Centres shall complete the process of conducting RAC within 45 days of the completion of PhD admission procedure of every year. Subsequently, RAC minutes, research proposals approved by the RAC, application and other documents shall be forwarded to DoR. RAC should verify the qualifying certificate and recommend for course work exemption, according to the status of the candidate.

12. Most of the steps in the Ph.D. admission will be conducted online via the research portal. The supervisor and the Head of the Research Centre shall follow the instructions for online admission procedure provided from DoR. (An online familiarization session shall be provided by the DoR to the Nodal officers, Research Supervisors and the Heads of the Research Centre for Online Ph.D. Admission)

Dr. Rajeev S Menon
Director of Research

(College Letter Head)

No:

Date:

Name of the Department :

Interview conducted on :

PH.D. ADMISSION RANK LIST
(Entrance Category Candidates)

Sl. No.	Name of the candidate	Entrance Category (Entrance Qualified and NET Qualified candidates after June 2024 & having NET score)			Entrance Exempted Category	Rank
		70% Weightage for Entrance Mark/NET score	30% Weightage for Interview Mark	Total Marks		
					(Interview marks Max : 100)	
1.						
2.						
3.						
4.						

Signature:
Head of the Research Centre

NB:

(a) In case of Entrance Qualified Category Marks scored in the Entrance Category should be converted into 70% & Interview marks should be converted into 30%.

(b) If any student have NET score and Ph.D. Entrance score, then the highest score should be considered.

(2) **Entrance exempted candidates :**

(a) NET Qualified candidates prior to June 2024

(b) Full Time regular teachers of the University Departments/Govt. Or Aided Colleges/Directorate of Collegiate Education/and teachers with FDP/QIP or similar fellowships.

(c) Candidates who qualify UGC/CSIR JRF and research fellowships of Central & State Govt. departments/agencies

(d) Scientists with at least 5 years experience working in State/Central aided research institutions.

(e) Foreign Nationals who are otherwise eligible for admission

(f) Project Fellows, who have been selected on the basis of a written test and interview working in a research project under the investigation of a research guide of the University.